



VU School of Management

APPLICATION FOR ADMISSION

Applications will not be reviewed until the Admission Office has received the following materials:

1. Completed Application Form;
2. Application Fee of CHF 60.00 (non-refundable);
3. Official transcripts (in English) - required for all students;
4. Two professional reference forms.

NOTE: it is the applicant's responsibility to make sure that all materials have been received by the Admissions Office. Incomplete admissions files will be discarded after one year.

Pass photo in
full colour;
white
background

Mail all application materials to: VU School of Management Admissions Office

Avenue de la Gare 2
2000 Neuchâtel
Switzerland

1. PERSONALIA

Mr.	Mrs.	Last Name (Family Name)	First Name (Given Name)
		Middle Name	
Permanent Address:	Birthplace	Date of birth	
	Country of citizenship		Type of visa
	Number, Street, Apartment		
Mailing Address:	City State/Province		Telephone
	Country/Postal Code		
	Number, Street, Apartment		
	E-mail Address:		

Please check one:

I am entering as:	Transfer student	New student	Returning VU student
	Full-time	Part-time	
I am applying for:	Distance Learning	Certificate Program	

2. DEGREE PURSUING

- Bachelor of Business Administration (BBA)
- Master of Business Administration (MBA)
- Executive Master of Business Administration (EMBA)
- Doctor of Business Administration (DBA)
- Other

Specialization:

I want to start in: winter spring summer fall year:

3. FINANCE DETAILS

How would you finance yourself at VU?

- Employer (please give name)
- Overseas government or official body (please give name)
- Self Family Other (please give name)

If applicable, have you already obtained guaranteed financial assistance from the source above? Yes No

If yes, please enter the full name and address of your fee payer below.

Name and address of fee payer 1		Phone
		E-mail
Name and address of additional fee payer if fee payer 1 is not paying fees in full		Phone
		E-mail

4. ENGLISH PROFICIENCY

English is my first language.

I have obtained a satisfactory grade in English (e.g. completion of at least the first year of a tertiary course at college or university where the language of instruction was English).

I have sat for the International English Language Testing System (IELTS) with no. band score:

Date of test:

I have sat for the Test of English as a Foreign Language (TOEFL) with scores:

Paper based Computer based Test of written text

Date of test:

5. EDUCATIONAL BACKGROUND

List all the institutions you have attended. Have an official transcript sent from each college-level institution.

	Name of Institution	City/State/Postal Code	# of Credits	Degree/Diploma	Major/Minor	Dates Attended
High School						
College or University						
College or University						
College or University						

6. EMPLOYMENT INFORMATION

Employer 1 (Company Name)		Phone
Position	Brief Description of Duties	Dates Employed
Employer 2 (Company Name)		Phone
Position	Brief Description of Duties	Dates Employed
Employer 3 (Company Name)		Phone
Position	Brief Description of Duties	Dates Employed

7. EMERGENCY CONTACT

Name	Address	Relationship	Phone
------	---------	--------------	-------

How did you learn about VU School of Management?

I hereby certify, that all the information I have furnished is complete and accurate. I understand that all application materials become the property of VU and are not returnable. I further give consent to and authorize the School to reproduce and use any photographs taken of me in relation to the School.

Applicant's Signature:

Date:

FOR OFFICE USE ONLY			
Application Fee	Transcripts		
IELTS	TOEFL	GRE	GMAT